

Quarterly Maintenance Record

Date		Servicing Company	
Address of property		Licence Number	
Owners Name		Service's Name	
Occupants Name		Service Qrt	1 2 3 4
Postal address		Inspection Number	

Check List	Results
Air temp	
Water temp	
Water Ph Level	
Check Chlorine pellets and record the number of replacement pellets installed	
Water clarity reading pump out water	
Dissolved Oxygen	

Check List	Yes/NO
Check pump float is operating correctly	
Check alarm for high water level is operating correctly	
Check low air pressure Alarm	
Check and clean air filter, replace if needed	
Remove and clean junction filters, replace if damaged	
Check and clean outlet filter if installed (subsurface irrigation should have one)	
Check the root inhibitor filter pack and run when required for subsurface irrigation	
Flush the Drip Line	

Observations Internal of system	Yes/NO	Option	Option	Option
Water level in all chambers correct		CIRCLE 1 Option		
Quality of septic scum		Black Watery Patch scum	Well covered moist to Dry	No Scum
Odour of tank Check Bio Mass Growth		Putrefying Smell	Gone off tainted Smell	Sweet earthy humus Smells
Check Air Pipes for Leaks				
Sludge Build up		Low	Moderate	Excessive

Observations external of system	Yes/NO	Results / Comments
Check the waste water disposal area for Excessive Soakage		
Damage from vehicular traffic		
Damage from livestock		
Excessive shading or foliar growth of shrubs.		
Excessive grass on site		
Make sure all lids are in place and are done up tightly		
Flush irrigation lines if possible		

Any other recommendations.....

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